

Resume: Sheri McGuinn

smcguinn@yahoo.com

Education:

- o **Master of Administration**, Professional Writing, Northern Arizona University, Flagstaff, AZ
- o **MS in Education**, Learning and Behavior Disorders, Buffalo State College, Buffalo, NY
- o **BA Psychology**, Sonoma State University, Rohnert Park, CA

Experience:

- o **Writer & Publisher** 2005-current
- o **Teacher: Special Education, Reading Teacher, and Sub K-12; Workshop Instructor Adults** 1995-current
- o **Caseworker/Investigator Child Protection, Chautauqua County, NY** 1991-1994

Communication:

- o Excellent professional **writing and editing** skills demonstrated in legal reports, educational assessments and individualized education plans, website design and maintenance, and grant proposals as well as the books written & published through Durare Publishing.
- o Training and experience in **adaptation of material** for specific audiences, including simplifying textbook material as needed for special education students at various academic levels.
- o **Persuasive and mediation** skills honed through officiating at individualized education plan meetings with parents, students, educators and other professionals and through Cornell CPS Core Training and CPS work.
- o **Conflict resolution** skills developed through training and experience working with at-risk populations.
- o **Presentation** skills highly developed through years of teaching.
- o **Coaching** skills developed through teaching and behavioral intervention work: includes drawing on the individual's past experience to create required behavior in a new situation or role & self-monitoring.
- o Experienced in **collaboration** with other professionals, **mentoring** and **supervision** of others.

Organization:

- o Superior **time management** and **independent prioritization of tasks** practiced as a child protection investigator, teacher, and freelance writer/publisher.
- o **Developed, implemented, and managed** specialized education programs including a credit-recovery program for special education high school students and a reading program for junior high school.
- o **Initiated** individualized plans for students. Conducted assessments, developed goals and intermediate objectives for learning and behavior, then **collaborated** with other team members to refine and implement .
- o **Authored a successful grant application** that involved expanding a modest idea to match what the granting organization wanted to fund, **co-ordination** of and collection of data from various interest groups, **compilation** of all data, and **presentation of material in the required format**.

Research and Analysis:

- o **Interviewing** skills include: establishing rapport with hostile subjects, use of open-ended questioning, verification of understanding, **evaluation and analysis** of information obtained.
- o **Evaluation** experience includes: assessing student academic skills and behavioral issues (through informal and formal observation, interviews, and testing) and **assessing** child safety and family need for services (through interviews and observation of immediate situation, behavior, and environment).
- o **Innovation** and **creativity** were then used to develop alternative solutions.
- o Developed, conducted, and documented research on the impact of music on student behavior.

Education: Sheri McGuinn

<p style="text-align: center;">Masters of Administration Professional Writing (12/14)</p> <p>Capstone Project: Presentation at NCTE on Self-Publishing for Schools Proposal Writing Advanced Professional Writing Issues in Professional & Technical Writing: Ethics Professional Editing Advanced Technical Writing Rhetoric & Writing in Professional Communities Project Management and Document Design Principles of Administration Principles of Leadership Organizational Management Principles & Strategies of Program Evaluation</p>	<p style="text-align: center;">Masters in Education Learning & Behavior Disorders (12/95)</p> <p>Graduate Practicum Teaching (FT student teaching) Lab/Field Experience (PT student teaching) Masters Project: Background Music & Behavior of Emotionally Disturbed Students Survey Elements of Reading Instruction Teaching Literature in Primary Grades Curriculum Planning for Clinical Teaching Survey of Specific Learning Disabilities Students with Special Needs Evaluation of Individuals with Special Needs Understanding the Problem Student Contingency Management in the Classroom Person to Person Interaction Workshop in Nurturing Creativity</p>
<p style="text-align: center;">Job-Related Training</p> <p>Teacher Development trainings: Over 150 hours DSS: 70 hours CPS Core at Cornell + over 74 hours advanced training</p>	<p style="text-align: center;">Other Education Courses SEI(ESL), Reading, Counseling</p> <p>SEI & ESL Teaching Methods Clinical Practice in Reading Phonics Based Reading & Decoding Diagnosis & Remediation of Reading Difficulties Workshop: Multi-Sensory Reading Workshop: Instruction: Increasing Student Learning Introduction to Guidance Foundations of Counseling Theory</p>
<p style="text-align: center;">BA in Psychology</p> <p>General Psychology Career Planning Child & Adolescent Psychology Current Trends in Psychology Intro to Psychological Research Intro to Counseling Seminar: Work & Organization Practical Parapsychology Parapsychology</p>	<p style="text-align: center;">English/Journalism</p> <p>Reading & Composition I & II Newswriting Fiction Writing Art of Writing for Youth Women in Literature Dramatic Literature: Shakespeare</p>
<p style="text-align: center;">Music</p> <p>Applied Music: Saxophone Applied Music: Classical Guitar Applied Music: Woodwinds Intro to Classical Music Music Theory Chorus</p>	<p style="text-align: center;">Languages</p> <p>Español Intermedio (University in Peru 2012) Cultura, Conversación y Redacción (University in Peru 2012) Intermediate Spanish Survey of Spanish Literature Elementary Italian I & II High School: 3 years of Spanish & 3 years of French</p>
<p style="text-align: center;">Drama/Theater</p> <p>Introduction to Theater Theory of Acting I & II Theater Practicum/Musical Theater Rehearsal & Performance: Assistant Stage Manager Stage Directing Stage Makeup History & Appreciation of Film (Multiple times) Film: Bergman Seminar</p>	<p style="text-align: center;">Math/Sciences/Computers</p> <p>Elementary Statistics Field Biology (Ecology) Intro to Computers/COBOL Macromedia Dreamweaver</p>
<p style="text-align: center;">Art</p> <p>Fundamentals of Painting & Design Drawing I Drawing on the Right Side of the Brain Introduction to Photography</p>	<p style="text-align: center;">Social Sciences/Ethnic Studies/Philosophy</p> <p>History of Western Civilization Social History Since 1875 Arizona Constitution & Government Native American Current Affairs Native American Literatures General Logic Critical Thinking</p>
<p style="text-align: center;">Physical Education</p> <p>Sports & Conditioning Classes (multiple) First Aid Field Experience: Aquatic tutoring of autistic child Red Cross previous certifications WSI, Adapted Aquatics, Etc.</p>	

Sheri McGuinn
WRITING WORKSHOPS, CONFERENCES, RELATED ACTIVITIES

Participant	1981 American Society of Journalists & Authors Tenth Annual Writers' Conference, NYC, NY
Participant	1990 Chautauqua Institute Seminar on Grant Writing, Chautauqua, NY
Participant	1998 In-service on grant writing through MCSD—TLCFG grant awarded April 1999, Denver, CO
Participant	2005 Grants USA Grantsmanship Training (18 hours), Pinetop, AZ
Participant	2005 Hassayampa Institute for Creative Writing Conference (one week), Prescott, AZ
Participant	2007 Wrangling with Writing Conference, Tucson, AZ
Participant	2008 Las Vegas Writers Conference, Las Vegas, NV
Participant	2009 The Great American Pitchfest, Los Angeles, CA
Participant	2009 LA Times Festival of Books, Los Angeles, CA
Screenplay Finalist	2011 Sacramento Film Festival, Sacramento, CA
Participant	2011 Self-Publishing Bookcamp, Stanford, CA
Participant	2012 Business of Writing International Summit, Louisville, KY
Participant	2012 National Council of Teachers of English (& ALAN) Annual Convention, Las Vegas, NV
Keynote speaker & presenter	2012 Women Who Write, Louisville, KY
Participant	2013 Business of Writing International Summit, Louisville, KY
Presenter	2013 & 2014 Self-Publishing Workshops at Northland Pioneer College, Show Low, AZ
Presenter	2014 Self-Publishing Workshop at Arts Alliance of the White Mountains, Show Low, AZ
Exhibitor & participant	2014 Book Expo America, NYC, NY
Exhibitor & participant	2014 American Library Association Conference, Las Vegas, NV
Poster presenter & exhibitor	2014 National Council of Teachers of English Annual Convention, Washington, DC
Participant	2015 Great American Pitchfest, Los Angeles, CA
Exhibitor & participant	2017 Citrus Heights: Hidden Treasures Art Show, Citrus Heights, CA
Participant	2017 WNBA Pitch-O-Rama, San Francisco, CA
Exhibitor & participant	2017 Oakland Book Festival, Oakland, CA
Exhibitor	2017 Gold Country Writer's booth at Gold Country Fair, Auburn, CA
Panelist	2017 WNBA Author event at the Book Passage, Corte Madera, CA

Other Contact Info & Work History Available to Serious Inquiries smcguinn@yahoo.com